



2018 Kansas City Renaissance Festival

www.kcrenfest.com . (913)-721-2110 .Crafts@kcrenfest.com

WEEKENDS SEPTEMBER 1st - OCTOBER 14th | PLUS LABOR DAY & COLUMBUS DAY | 10am - 7pm

Tradewinds Special Events Field

2018 Special Event Theme Weekend LICENSE AGREEMENT

Greetings & Huzzah!,

Thank you for joining us for our themed weekend! The Kansas City Renaissance Festival is excited to extend promotional opportunities to K.C. metro local businesses and non-profit organizations.

Weekend 1 Buccaneer Beerfest Sept 1, 2 & 3	Weekend 2 Highland Gathering Sept 8 & 9	Weekend 3 Ales & Tails Sept 15 & 16	Weekend 4 Irish Sept 22 & 23	Weekend 5 Romance Sept 29 & 30	Weekend 6 Passport to the World Oct 6, 7 & 8	Weekend 7 Harvest Huzzah Oct 13 & 14
---	--	--	---	---	---	---

Contact Information

Name of Business: _____ Contact Name: _____

Address: _____

Phone #(s): _____ Email: _____

Which Theme Weekend(s) are you interested in participating? (No more than 2 Themed Weekends per company) _____

Secondary Contact Information

Contact Name: _____ Relation: _____

Address: _____

Phone #(s): _____ Email: _____

Include Photos & List Items you wish to sell & Price Range

Please Note:

- All participants must provide the Kansas City Renaissance Festival with proof of One Million Dollar Liability Insurance.
- Vendors must provide their own flame retardant tent or canopy, tables, and chairs. Up to a **10' x 10'** tent is considered ONE space. **Table and chair legs must be covered completely. Storage containers must be kept out of site.**
- The Festival will not be responsible for loss due to weather, theft, etc.
- If items are not listed and approved, they may not be sold.
- Your booth must be attended at ALL times, no exceptions.
- Any approved food items for sale MUST be prepared in a health department inspected kitchen, with professional packaging and labels listing all the ingredients.
- **No electric available.**
- **Open Rain or Shine, 10:00am to 7:00pm**
- By law, the Festival is required to submit a list of all vendors to the Kansas Dept. of Revenue. All vendors must have a Kansas Tax clearance and City of Bonner Springs Occupational License to sale at the festival.

Weekend Vendor Fees:

There is a **\$25.00** application fee to be submitted with application.

For 501C-3 Not for Profit Organizations, there is a fee of \$50 per weekend.

For all other Vendors, the fee is \$150 per weekend per 10x10 space.

If accepted, I agree to abide by the Rules and Regulations of the Kansas City Renaissance Festival. My tent size is: _____

Name _____ Date _____ Name _____ Date _____

OFFICE USE ONLY

Amount Paid: _____ Date: _____ Rec'd By: _____

ck# _____ cash# _____ Space # _____

Yes, Proof of Insurance has been provided and is attached. No, Proof of Insurance has not been provided.

Set-Up Times:

It is important to come select your space on **Friday**. Final preparations may be done **Saturday morning**.

All vehicles **MUST be off site by 9:30am sharp** on show days, and are not allowed back on site until after closing cannon at **7:30pm**.

Questions?

If you have any questions, please contact the crafts department at

Crafts@kcrenfest.com or call **913.721.2110**

9:00am to 4:30pm

Sponsorship

Yes I would like to learn more about the sponsorship/ advertising opportunities available.

Prizes

Yes I would like to learn more about providing prizes for festival competitions.